**Online Portfolio**

In today’s job market you need to be a step ahead of the game. When looking for a candidate for a job/career, often time’s managers will search the web to find more information about their potential employees. Get a step ahead of other applicants by creating an online portfolio. You can also place a link for your portfolio on your resume.

Your resume will show off your work, establish your personality, interests, and your professional brand.

You will be creating an online portfolio using weebly.com. Make sure to have a theme in fonts and colors on your portfolio that are easy to read. Make sure that it is professional in appearance. Below I have included a link for some sample portfolios.

Example Portfolios: <http://newtechhigh.org/?page_id=969#Samples>

Include:

1. Title Page
2. Contact Information
3. Résumé
4. Personal Statement
5. Goals
6. Career Report
7. Sample Class Work (at least 2 subjects)
8. Pictures
9. Other ideas (Need at least 2 other sections):
	1. A blog covering issues related to your field of interest
	2. Recommendations from past employers
	3. Videos you have created
	4. Special awards
	5. Transcripts
	6. Newspaper articles of you
	7. Presentations
	8. Appropriate social media pages